

CaPa Participation Group

Steering Group Meeting

Wednesday 9th November 2016 12-2.30pm @ the Beehive, Grays, Essex, RM17 6XP

Attendees: Mo (chair), Ashley, Tina, Carrie, Charlie, Jane, Sam **Apologies:** Nikki, Grace, Claire

ITEM	DISCUSSION	ACTION
Introductions	Attendees and apologies received.	
Last meeting	Minutes reviewed, agreed and signed by Mo. No actions outstanding.	
Steering Group	<p>Since the last meeting, Janet and Sam Ginnelly resigned from the steering group and Irene retired and moved to Norfolk. Mo passed on her thanks for their commitment to the group and wished them well for the future.</p> <p>Charlie has now taken over supporting the Treetops Forum.</p> <p>Mo announced that due to her work commitments, she has decided to step down as Chair with immediate effect. Ashley offered to take on the role of chair and this was unanimously agreed by the steering group. Mo will now become vice chair.</p> <p>Still need to recruit more steering group members. Three possible new members mentioned: Sam to get details and invite formally to next steering group meeting in the new year.</p>	SF
Parents	Discussion around getting more parental involvement - Ashley asked Sam to create a Facebook closed group for parents and to look at group texting.	SF
Strategic Meetings	<p>Mo will attend the SEND Inclusion meeting on 10th November and let everyone know this will be her last one. Ashley to attend going forward.</p> <p>Transition MCA working group - Sam to send apologies for the next meeting and advise that we hope to have a parent rep at this meeting soon.</p> <p>TARP - discussion around having parental rep at these meetings now that Irene and Nikki do not attend. Decision reached that we are unable to commit at the moment due to limited resources. Sam to email Clare Moore.</p>	<p>MJ</p> <p>SF</p> <p>SF</p>
Schools	Herringham Primary has requested support with setting up a family forum - Carrie knows parents at this school so will see if anyone is willing to start this up. Sam to email Deborah Griffiths and advise that we are happy to help once parents are identified. Tina and Charlie offered to help.	SF
Open Events and	The health event held in September was well received by the parents who attended	

Training	<p>and also by Healthwatch and NHS CCG who are happy to come to future events.</p> <p>Drop-ins held in the Spring and Summer were not that well attended so decision made to revert back to holding specific meetings or workshops in the new year - ideas around Exclusions, Transport, Direct Payments and Health again.</p> <p>Training is also still required for parents and professionals ideally before end March 2017. Sam to identify some dates with Ashley and book.</p>	AW/SF
Thurrock Transition Strategy	<p>Ian from Thurrock Coalition attended the meeting to advise that Thurrock Council wish to update the Transition Strategy in Spring 2017 and wanted 'lived' experiences from families. The group discussed the questions posed and gave feedback.</p> <p>Some of the points raised were that: the assessment process from children's to adult's services often starts too late so is rushed; parents and young people have a sense of choice and control with direct payments however it is often difficult to find activities that meet their needs; social workers don't stay in post long enough to develop good working relationships with families; the success of transition often depends on 'who you get'; social workers have leaflets about available services but don't have the local knowledge to inform if these services are appropriate; there is a gap in services for those with hidden disabilities; children's and adult's services are not joined up enough.</p> <p>Consultation events will be held in the new year.</p>	
AOB	<p>SEND Implementation Survey - Ash to meet with Sam on Weds 16th Nov 11.30am to fill out online and submit.</p> <p>Mo was contacted by Dr Adeoye Onikepo who has taken over some of Dr Puva's clinics. She wanted information about PATT, so Sam to contact and offer to send her CaPa leaflets for her families.</p> <p>Sam advised that there is a consultation out on the 'proposed Integrated 0-19 wellbeing model to support Children and Families'. Sam to find out details of open events and see who can attend.</p> <p>Mo advised that Sarah from the Sunshine Centre emailed requesting help with rebranding the centre. It was felt that Tina and Charlie would be best to pick this up as they use the centre.</p>	<p>AW/SF</p> <p>SF</p> <p>SF</p>
Next Steering Group Meetings	<p>Next meeting to be Christmas lunch on Weds 14th December at the Sandmartin.</p> <p>Meeting date for January to be arranged.</p>	<p>SF</p> <p>AW/SF</p>